

CIIS Student Alliance Meeting
Wednesday, August 30, 2006

MINUTES

1. Announcements
 - a. Call for program representatives and IEC Rep from SPP
 - i. Student Rep. for Faculty Review Committee – Sergio
 - ii. Student Rep. for DAT - Indulata Prasad, SCA
 - iii. Student Rep. for IEC from SCT - Mary Fries
 - b. Shirley Strong, Dean of Students, said that ideas for events can go directly to the 'Director of Diversity, Human Resources' L'esa Guillian.

2. Presentation of New Guidelines by Sergio
 - a. Fall proposal submission deadline is October 20th
 - b. Money will be given only on as the project/class gets completed unless otherwise notified. For example, student instructors must collect and submit signatures of students attending a SA funded class to the SA Coordinating Committee.
 - c. Projects that are initiated by students need to have complete documentation as well as detail on how money will be allocated and spent. It should also include the time frame of the project.
 - d. SA will follow up on allocations - and make reports on how each such project worked for future reference.
 - e. The guidelines needs to be advertised and inputs need to be solicited via email or other suitable means.

3. Roof Top Garden
 - a. Brian Ott asked for \$2000 extra, of which \$850 was for sustainable wood and \$250 for labor charges.
 - b. The SA voted for the \$1100 and the remaining \$ 900 will be voted in the next meeting. This amount includes maintenance of the roof top garden as well as additional charges incurred by Brian.
 - c. Brian has been requested to submit details to SA formally including receipts and a complete breakup of the project. This amount should ideally be cleared in the next SA meeting.

4. Next Meeting
 - a. Sept. 19 6:00 - 7:30 pm in room 606
 - b. Topics:
 - i. Transparency
 - ii. Voting for additional \$ 900 for Roof top garden